

Government of Rajasthan

Rajasthan Health Systems Development Project
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No. F-1()/RHSDP/SPC/2008/ 2103
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LETTER OF EXPRESSION

The Project Director, Rajasthan Health Systems Development Project, Government of Rajasthan invites applications from individuals for job of Consultant on contract basis for the following post.

1. Consultant Bio-Medical Engineer : Post-1

Qualification and Experience : B.E. (Bio-medical)/B.E. (Electronics) with specialization in Bio-medical Engineering with 5 year experience in Equipment Management , Installation/Commissioning Large Scale Maintenance Network etc.

2. Consultant Health Economist: Post-1

Qualification and Experience: The consultant should be a PhD in Health Economics/Economics. She/He should have minimum 5 years of experience in health sector and experience in Health /Health Economics related review and analytical work at the National/State Level. The individual should be well versed with health financing issue in India and health sector programmes. Analysis of programmes related to externally aided projects of the health sector would also be welcome.

3. Consultant Technical Assistant HR and Training : Post -1

Qualification and Experience: MBA with specialization in HRD with two years experience.

Detailed Terms of Reference, criteria job responsibility and other conditions are available on our Website <http://rajswasthya.nic.in>. For further queries the project office can be contacted during office hours at the address mentioned above.

The application should contain applicant's Name, Father's Name, Age, Office and Residential Address with Telephone Number, E-mail Address, Qualification and experience supported by attested photo copies of relevant papers and must reach at project office by 5.00 PM. latest by 05.05.2008.

Project Director
RHSDP

Background:

The Government of India has received a credit from International Development Association towards the State of Rajasthan. During the first phase of the project, selected BPHC, CHC, District Hospitals will be strengthened through systematic effort to improve their functions. Under the project, the selected facilities will be renovated, equipped and fully staffed in addition to ensuring improved supply of drugs and hospital supplies and to attain the prescribed norms. These inputs will be complemented by the measures to improve service quality through training of staff, institutionalized quality assurance system, and more efficient referral systems.

The Bio-medical Engineer will be the member of Equipment Procurement and Maintenance Cell & the Equipment Procurement and Maintenance Cell (EPMC) will oversee the procurement of equipment and other goods under the various project sub-components, particularly the upgrading effectiveness of clinical, management and support services. The responsibilities of the cell will also include to managing the maintenance of the equipment. The equipment maintenance may be undertaken by in-house teams or contracting out to private sector. The EPMC will supervise the performance of the private sector and in house teams.

An outline of the task to be carried out by the Bio-medical Engineer

1. Set equipment and maintenance standards in consultation with strategic planning cell and set specifications, matching with services and level of facility.
2. Identify vendors/manufacturers and survey their units.
3. Advice and assist in the process of appointing a procurement agent for procurement of goods and equipment in preparation of procurement plans and finalization of bids / consultancy services.
4. He/She will play an important role in scheduled procurement process, and the EPMC and Project Director would have final responsibility as approvals at that level will be required to keep the process on track.
5. Establish systems to ensure that undertake corrective and preventive maintenance by approved agencies, and advise on evolving equipment strategies.
6. Forecast requirements for annual equipment procurement and replacement along with necessary maintenance and budgets.
7. Assist in setting up of in-house maintenance services including : Hiring of suitable staff, designing, organising and participating in training the technicians etc. Establishing the maintenance network at regional and district levels based at strategically selected locations throughout the state.
8. Advice and assist in equipment management including installation, commissioning, large-scale maintenance network of bio-medical equipments etc.
9. Other related work as and when assigned by the Project Director.
10. Ensure compliance of maintenance services provided by in-house teams,

suppliers/manufacturers or third-party service firms with quality assurance standards defined by EPMC.

11. Arrange and supervise necessary training programmes for end-users of equipment including ensuring that basic operating instructions and care/first-line maintenance materials are available at installation sites.

The RHSDP will initially provide the data wherever such information is available. The Bio-medical Engineer would make to collect the required data and information from the concerned Directorate or the Secretariat as required by the Project Director.

Qualification & Experience :

The Bio-medical Engineer should be a B.E. (Bio-Medical) / B.E. (Electronics) with specialization in Bio-Medical Engineering with 5 year experience in equipment management including installation commissioning large-scale maintenance network of bio-medical equipment etc.

The Bio-medical Engineer works directly under the close supervision of Project Director RHSDP. The Bio-medical Engineer will discharge his/her duties in consultation with the Additional Director (EPMC).

Terms and Conditions :

- (i). The tenure of appointment shall be two years.
- (ii). The appointee shall be paid a consolidated pay of Rs. 25000 to 40,000/- (depending on qualification and experience) per month and shall not be eligible for any taxes, other allowances and increment in pay.
- (iii). In case journeys are performed in the interest of Project he/ she shall be eligible for TA and DA as applicable to (8000-12000) scale of state service officers of Government of Rajasthan at minimum of pay scale.
- (iv). The candidate shall be eligible for 15 days casual leave in a year.
- (v). Apart from the benefit covered under the terms and conditions, the candidate is not eligible for any other benefit such as Time Bond Advance, Promotion, Pension, medical reimbursement etc.
- (vi). The contract appointee is bound to make good any loss sustained by Govt. due to his/her misbehaviour or negligence.
- (vii). This contract appointment shall not be considered as permanent for any reasons whatsoever.
- (viii). During the tenure of office the contract appointee shall keep all official information i.e., obtained or collected strictly confidential.
- (ix). In case any of the above conditions are violated the appointment automatically stands cancelled.
- (x). The consultant may have to travel extensively within the state and out side.

Duration :

The duration of consultancy will be two years from the date of start of services, on retainership basis. The duration of retainership may be mutually extended for further period as per requirement. The duration of consultancy shall be reckoned from the date of appointment of consultant to the satisfactory completion of all the tasks and handing over of all deliverables. In case the consultant is found guilty of

breach of the agreement his services can be terminated of a notice of one month without any compensation. If he gives-up the assignment in between i.e. before the contract period, he shall require to give a prior notice of one month.

Review Committee will consist of following members.

- Project Director, RHSDP
- Additional Director, Quality and System Improvement Cell
- Additional Director (Technical)

Review Committee will review and monitor the effectiveness of working of the Consultant. All final outputs submitted by the Consultant including reports will be reviewed.

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TERMS OF REFERENCE FOR HEALTH ECONOMIST

Background:

The Government of India has received a credit from International Development Association towards the State of Rajasthan. During the first phase of the project, selected BPHC, CHC, District Hospitals will be strengthened through systematic effort to improve their functions. Under the project, the selected facilities will be renovated, equipped and fully staffed in addition to ensuring improved supply of drugs and hospital supplies and to attain the prescribed norms. These inputs will be complemented by the measures to improve service quality through training of staff, institutionalized quality assurance system, and more efficient referral systems.

The Health Economist will be the member of Strategic Planning Cell & the Strategic Planning Cell will act as the think-tank for the project and undertake various studies and policy research work for improving the efficiency and effectiveness of the health systems in the state. The studies/research work would be conducted with the help of consultant agencies from time to time. Besides supporting the state in strengthening planning and problem solving functions, the Strategic Planning Cell will focus on two areas: promoting an appropriate role for the private sector and resource allocation within the public sector. It will identify key strategic issues in each of these areas through consultations with major stakeholders, commission necessary diagnostic studies and analysis to identify ways to address these issues, and carry out necessary policy advocacy to accelerate progress in addressing them.

An outline of the task to be carried out by the Health Economist

1. Under the guidance of the Project Director, take a role in the economic analysis and justification being done in the strategic planning cell
2. Coordinate the studies for (a) analyses for user charges and its implications on utilization in the project facilities, in particular reference to utilization by women, vulnerable groups, children, and BPL population; (b) community based health insurance review and pilots; (c) review of the Medical Relief Societies and the BPL Medical Card scheme and develop a package of interventions that can be implemented under the Project in order to improve access to (and equity of) public health care facilities among the very poor, by enhancing utilization of this scheme.
3. Analyze the resource allocation pattern to the sector and suggest ways to enhance the value for money. Also analyze the adequacy of the resource allocation, especially for drugs and maintenance.
4. Relate the physical and financial progress of the project and also outputs/outcomes, where applicable, and assist the PD in discussions on identifying bottlenecks and corrective steps to achieve the expected outcomes.
5. Estimate the cost implications to the state and the project on account of delays in the implementation of various components of the project and share with the project and state officials
6. Take an active role in monitoring and evaluation of the project and provide feed back to the project team progress of various components- the achievements and slow moving areas. This would include updating the monitoring indicators of the project on a regular basis based on the project

data and studies; preparing reports based on the information generated by the project for policy purposes as well as to strengthen the information collection methods on a regular basis.

7. To carry out any other task assigned in pursuance of objectives.

The individual will provide periodical reports on the progress and status of all issues assigned to him.

Qualification & Experience:

The consultant should be a PhD in Health Economics/Economics. S/he should have minimum 5 years of experience in health sector and experience in health/health economics related review and analytical work at the National/State level. The individual should be well versed with health financing issues in India and health sector programmes. Analysis of programmes related to externally aided projects of the health sector would also be welcome

The consultant/staff will work directly under the close supervision of Project Director RHSDP

Terms and Conditions :

- (xi). The tenure of appointment shall be one year.
- (xii). The appointee shall be paid a consolidated pay of Rs. 25,000 to 40,000/- (depending on qualification and experience) per month and shall not be eligible for any other allowances and increment in pay.
- (xiii). In case journeys are performed in the interest of Project he/ she shall be eligible for TA and DA as applicable to (8000-12000) scale of state service officers of Government of Rajasthan at minimum of pay scale.
- (xiv). The candidate shall be eligible for 15 days casual leave in a year.
- (xv). Apart from the benefit covered under the terms and conditions, the candidate is not eligible for any other benefit such as Time Bond Advance, Promotion, Pension, medical reimbursement etc.
- (xvi). The contract appointee is bound to make good any loss sustained by Govt. due to his/her misbehaviour or negligence.
- (xvii). This contract appointment shall not be considered as permanent for any reasons whatsoever.
- (xviii). During the tenure of office the contract appointee shall keep all official information i.e., obtained or collected strictly confidential.
- (xix). In case any of the above conditions are violated the appointment automatically stands cancelled.
- (xx). The consultant may have to travel extensively within the state and out side in relation to the project work..

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Duration :

The duration of consultancy will be one year from the date of start of services, on retainership basis. The duration of retainership may be mutually extended for further period as per requirement. The duration shall be reckoned to start from the date of appointment to the satisfactory completion of all the tasks and handing over of all deliverables. In case the consultant is found guilty of breach of the agreement his services can be terminated of a notice of 15 days without any compensation. If he gives-up the assignment in between i.e. before the contract period, he shall require to give a prior notice of three months.

Review Committee will consist of following members.

- Project Director, RHSDP
- Additional Project Director
- Additional Director (Medical)
- FA & CAO, RHSDP
- Deputy Director (HR)

Review Committee will review and monitor the effectiveness of working of the Individual. All final outputs submitted by the Individual including reports will be reviewed by the Project Director.

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Terms of Reference

Consultant Technical Assistant (Training)

Background

The Government of India has received a credit from International Development Association towards the State of Rajasthan. During the first phase of the project, selected BPHC, CHC, District Hospital will be strengthened through systematic effort to improve their functions. Under the project, the selected facilities will be renovated, equipped and fully staffed in addition to ensuring improved supply of drugs and hospital supplies and to attain the prescribed norms. These inputs will be complemented by the measures to improve service quality through training of staff, institutionalized quality assurance system and more efficient referral system.

As envisaged in PIP Consultant Technical Assistant Training is proposed to assist PIU for various activities. Task specific supporting consultant is required for one year so that activities may be effectively implemented, monitored & task be completed timely. The tenure of this consultant is maximum one year.

Consultant Technical Assistant HR & Training

Task- To coordinate with the different identified training institutes, DPCs, JDs keep track of nominations for trainings, and to develop monitoring mechanism, arrange compile & consolidate SOEs & UCs of training activities in time & reporting to HR cell any other work assigned by the HR cell of RHSDP.

Minimum Qualification: MBA with specialization in HRD with two years experience.

Terms and Conditions:

1. The tenure of appointment shall be one year.
2. The appointee shall be paid a consolidated honorarium of Rs.15000/- per month will be paid and shall not be eligible for any other allowances and increment in pay.
3. In case journeys are performed in the interest of Project he/she shall be eligible for TA and DA as applicable to (6000 per month) of state service of Government of Rajasthan.
4. The candidate shall be eligible for 15 days casual leave in a year.
5. Apart from the benefit covered under the terms and conditions, the candidate is not eligible for any other benefit such as time bond advance, promotion, pension, medical reimbursement etc.
6. The contract appointee is bound to make good any loss sustained by Govt. due to his/her misbehavior or negligence.
7. This contract appointment shall not be considered as permanence for any reasons whatsoever.
8. During the tenure of office the contract appointee shall keep all official information i.e. obtained or collected strictly confidential.
9. In case any of the above conditions are violated the appointment automatically stands cancelled.
10. The individual may have to travel extensively within the state and out side in regard to the project work.
11. Advertisement is part of the contract.

Duration:

The duration of the assignment will be one year from the date of start of services, on retainer ship basis. The duration of retainer ship may be mutually extended for further period as per requirement. The assignment shall be reckoned to state from the date of appointment to the satisfactory completion of all the tasks and handing over of all deliverables. In case the individual is found guilty of break of the agreement his/her services can be terminated of a notice of 15 days without any compensation. If she/he gives-up the assignment, before the contract period ends, s/he will be required to give a prior notice of two months.

Review Committee will consist of following members:

- Project Director, RHSDP
- Additional Director, (SPC)

- FA & CAO, RHSDP
- Additional Director (HR)
- Joint Director (SPC)

Review Committee will review and monitor the effectiveness of working of the Individual. All final outputs submitted by the individual including reports will be reviewed by the Project Director.